



## **2019-2020 Studio Policies**

**Scheduling** Lessons are taught on a monthly basis for the fall semester (August-December), and the spring semester (January-May). In December, lessons are taught and billed only for the first two to three weeks. There are no lessons Thanksgiving week (and the week after—2019 only), or the first week of April (spring break). Summer lessons (June-July) will be conducted on a case by case basis.

**Makeup Lessons** Students are allowed one (1) makeup lesson per month, schedule permitting. If a makeup lesson cannot be scheduled, one (1) lesson credit will be applied towards the next month's tuition. Any further lessons missed per month are forfeit. Lessons cancelled by the teacher will be made up or credited. If students will be out of town during a scheduled lesson, inform the teacher before tuition is due for that month, and it will be subtracted from the month's tuition.

**Termination** Students wishing to end lessons must give the teacher two weeks' notice.

**Tuition** Monthly tuition is due on the first lesson of each month at the following rate:

\$18/half hour lesson (single student) **or** \$15/half hour lesson (sibling discount rate)

Payment is accepted in cash, check, or PayPal. Please make checks payable to Morgan Huneke. For PayPal, please provide your PayPal email address and you will receive a monthly invoice via email.

**Practice Requirements** Practice between lessons is an important part of music instruction. Students should practice a minimum of five (5) days a week. Recommended length of practice sessions can be discussed with the teacher.

**Recitals** Each year, ShireWood Music holds one spring recital in which students can perform for family and friends. Please check with your teacher for more information.

Looking forward to a great year of musical ventures and accomplishments!

Morgan

Parent/Student's Signature: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_